



भारत सरकार / GOVERNMENT OF INDIA
 प्रवर्तन निदेशालय/DIRECTORATE OF ENFORCEMENT
 प्रवर्तन भवन/ Pravartan Bhawan,
 डॉ ए पी जे अब्दुल कलाम रोड/ Dr. APJ Abdul Kalam Road,
 नई दिल्ली-११००११/New Delhi -110011

Ph. 011-23339130

Email: adadmn-ed@gov.in

F.No. Admn-57/4/2024-ADMIN-HO

Dated: 15.05.2024

Applications are invited for hiring of System Analysts and Scientific Technical Assistants on short term contract basis in the Directorate of Enforcement for its various offices across India.

Name of the Post	No. of Posts	Location
System Analysts	07	At various offices of the Directorate of Enforcement across India.
Scientific Technical Assistants	36	At various offices of the Directorate of Enforcement across India.

For details of eligibility conditions and other terms and conditions, please visit <http://enforcementdirectorate.gov.in>. The application along with the supporting documents may be sent through proper channel so as to reach Additional Director (Admn.), Directorate of Enforcement, Headquarters, Dr. A.P.J Abdul Kalam Road, New Delhi-110011 within 21 days from publication of this advertisement in the Employment News/ Rozgar Samachar.

गौतम बरई / Gautam Barai
 सहायक निदेशक (प्र.) / Assistant Director (Admin)
 सहायक निदेशक / Assistant Director
 प्रवर्तन निदेशालय / Directorate of Enforcement
 वित्त मंत्रालय / Ministry of Finance
 राजस्व विभाग / Department of Revenue
 भारत सरकार / Government of India
 नई दिल्ली / New Delhi

Engagement of System Analysts and Scientific Technical Assistants

Details of eligibility criteria and other terms & conditions

Eligibility Criteria:

1. Qualification:

(a). System Analyst

- i. **Essential:** Master's Degree in Computer Applications or M.Sc Computer Science or M.Sc Information Technology from a recognized University or Institute; or Bachelor of Computer Applications or Bachelor of Engineering in Computer or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Information Technology or Electronics & Communications Engineering from a recognized University or Institute;
- ii. **Desirable:** Three years' experience in software development using PHP or JAVA or ASP.Net and having experience in database such as MYSQL or SQL or ORACLE or POSTGRES data base in a Government Office or public sector undertaking or statutory or autonomous organization or from any recognized institution (the experience shall be counted from the date of basic graduation).

(b). Scientific Technical Assistant

- i. **Essential:** Bachelor of Computer Applications or Bachelor of Engineering in Computer or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Information Technology or Electronics & Communications Engineering from a recognized University or Institute.
- ii. **Desirable:** One year experience in software development using PHP or JAVA or ASP .Net and having experience in database such as MYSQL or SQL or ORACLE or POSTGRES data base in a Government Office or public sector undertaking or statutory or

autonomous organization or from any recognized institution (the experience shall be counted from the date of basic graduation)

2. Remuneration:

The candidates who are to be engaged as System Analysts and Scientific Technical Assistants will be paid a consolidated fee of Rs. 70,000/- and Rs. 55,000/- per month respectively.

3. Nature of Duties:

System Analysts are required to perform the following duties in the digital/network related operations of this Directorate. These personnel shall perform the following duties: -

- a) Network & digital support related services viz Internet, IP management, Anti-virus and Patch Management,
- b) Web Application Firewall (WAF),
- c) Cyber Security Measures,
- d) Management of V LAN, Management of Servers and Switches, Website Support etc.
- e) Domain Software Application related services viz Development of new software/applications and management of existing applications currently running on ED servers,
- f) Email services related support,
- g) NIC video conferencing related support.
- h) Or any other official work that maybe assigned to them.
- i) In addition to the above responsibilities, System Analyst may be given additional responsibilities to supervise the Scientific Technical Assistant as and when desired by this Directorate.

Scientific Technical Assistants are required to perform the following duties in the digital/network related operations of this Directorate. These personnel shall perform the following duties: -

- a) Network & digital support related services viz Internet, IP management, Anti-virus and Patch Management,
- b) Web Application Firewall (WAF),

- c) Cyber Security Measures,
- d) Management of V LAN, Management of Servers and Switches, Website Support etc.
- e) Domain Software Application related services viz Development of new software/applications and management of existing applications currently running on ED servers,
- f) Email services related support,
- g) NIC video conferencing related support.
- h) Or any other official work that maybe assigned to them.

4. Place of posting:

Candidates on their appointment as System Analysts and Scientific Technical Assistants shall be liable to serve anywhere in India in the Directorate of Enforcement.

5. Terms and conditions:

- i. The tenure for engagement of System Analysts and Scientific Technical Assistants shall be for a period of 03 years (to be renewed at the end of 1st year, 2nd year and 3rd year respectively) extendable up to 05 years as per performance and official requirements.
- ii. The System Analysts and Scientific Technical Assistants on having accepted the offer of engagement, shall enter a Contract, also having the confidentiality clause, with the Directorate of Enforcement, detailing the terms of engagement, before being assigned any work.
- iii. Any breach of the contract executed by the System Analyst or Scientific Technical Assistant with the Directorate of Enforcement shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such System Analyst or Scientific Technical Assistant from future engagement by the Directorate of Enforcement. Further, such breach of contract may also attract penal action.

- iv. Notwithstanding anything contained hereinabove, Directorate and/or System Analyst and Scientific Technical Assistant may terminate the contract by giving one month's notice.

6. Selection Process:

After applying for the post, the suitable candidates shall be intimated to join the selection process on their registered email ids with the requisite details of date, time and venue. The candidates who have applied and do not receive any intimation from the department shall be deemed to have not been selected for the next stage of the recruitment process.

7. Undertaking:

The successful candidates would be required to abide by detailed terms and conditions mentioned in Para 5 above.

8. Interested candidates may submit their application in the enclosed format as per **Annexure-I** in a sealed cover super-scribed "**Selection for the post of System Analyst/ Scientific Technical Assistant in ED**" addressed to Deputy Director (Admn.), Enforcement Directorate, Headquarters Office, Block-A, Pravartan Bhavan, Dr. A.P.J. Abdul Kalam Road, New Delhi-110011. Application which is not made in the format as per Annexure-I, incomplete and not received in time will be summarily rejected.

PROFORMAAPPLICATION FOR ENGAGEMENT OF SYSTEM ANALYSTS IN
DIRECTORATE OF ENFORCEMENT ON CONTRACT BASIS

1.	Full Name (in block)				
2.	Date of Birth (DD/MM/				
3.	Father's Name				
4.	Marital Status				
5.	Hometown				
6.	Complete Residential Address for correspondence				
7.	Permanent address				
8.	Mobile Number				
9.	Email id.				
10	AADHAR Number				
11	Details of Educational Qualification				
	Qualification	Course Title	Board / University	Percentage of marks Obtained	Year of Passing
a.	Grade 12 th				
b.	Graduation				
c.	Post-Graduation				
e.	Any other related course/ Certification				
12	Details of experience in descending order (the current / latest should				
	Sr. No.	Name of the company	Duration (From MM/YY to MM/YY)	Details of Nature of work	Contact Person of firm
13	Total Experience as on 30.04.2024			(months)	
14	Any other special achievement (with date)				
15	Choice of Station (At least				

"I hereby declare that the information furnished above is true and correct in every respect and in case any information is found incorrect even partially the candidature shall be liable to be rejected. I do hereby declare that I will submit the necessary documents viz. **12th Marksheet, Graduation Marksheet, Post-Graduation Marksheet and other necessary experience certificate(s)** on selection to the post of System Analyst in the Directorate of

Enforcement. I understand that if I fail to submit the same, my candidature will be summarily cancelled."

I am willing to work in any of the offices of Enforcement Directorate across India.

Place:
Date:

Signature