



ENFORCEMENTDIRECTORATE
GOVERNMENT OF INDIA
H/No. 20, 2nd Floor, Rajgarh Road, 1st Bye Lane, Guwahati-781003
TELEPHONE NOS: (0361) 2465051

TENDER/ INVITATION TO OFFER DOCUMENT

Hiring of Office Accommodation

For

Enforcement Directorate
Guwahati Zonal Office-I&II
Guwahati





GOVERNMENT OF INDIA
OFFICE OF THE JOINT DIRECTOR OF ENFORCEMENT
ZONAL OFFICE
H/NO. 20, 2ND FLOOR,
RAJGARH ROAD, 1ST BYE LANE, GUWAHATI

INDEX

Sl No.	Particulars	Page No.
1.	Notice Inviting Tender	3-4
2.	General Instructions and Terms & Conditions: Annexure-I.	5-7
3.	Terms & Conditions of the Tender: Annexure - II	8-11
4.	Formats of Technical Bid (With Undertaking) : Annexure-III	12-15
5.	Format of Financial bid, BoQ (Bill of Quantity) in .xls format: Annexure-IV	16-17
6.	Undertaking by the bidder: Annexure-V	18
7.	Tender acceptance letter: Annexure-VI	19
8.	Instructions for online bid submission: Annexure-VII	20-22
9.	Format of Standard Lease Agreement: Annexure- VIII	23-27





**GOVERNMENT OF INDIA
OFFICE OF THE JOINT DIRECTOR
ENFORCEMENT DIRECTORATE
GUWAHATI**

F.No. D-1/1/GAU/2017

Dated:07.11.2022

Tender No.02/2022

NOTICE INVITING E-TENDER

1. Online e-tenders on single stage two-bid system are invited for and on behalf of the President of India for hiring a building having a desirable carpet area of 17361 Sq. ft (Built Up area-34715 SqFt) (excluding covered/underground parking area, if any) for Directorate of Enforcement, GWZO I & II, Guwahati **within the Municipal limit of Guwahati with good connectivity by Road** on monthly rent basis initially for a period of three years **initially** which may be renewed from time to time, if required by the Directorate of Enforcement.
2. The Tender Document/ Invitation to Offer Document will be available on official website <http://eprocure.gov.in> and departmental website **<http://www.enforcementdirectorategov.in>** from 07.11.2022 and the bid forms and other details can be downloaded from the said website. Further the tender documents can also be obtained manually from the office of **Enforcement Directorate, Guwahati Zonal Office, H/No. 20, 2nd Floor, Rajgarh Road, 1st Bye Lane, Guwahati-781003**, between 07.11.2022, 16.00 Hrs. to 06.12.2022, 09.30 Hrs. but bids shall be required to be submitted online by the bidders at CPPP website: <https://eprocure.gov.in/eprocure/app>.
3. Bids shall only be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app> in two parts viz. technical bid and financial bid. No manual bid shall be accepted.

4. The critical dates for the tender submission and processing are as under:

Date of publishing of tender	08/11/2022, 11.00 Hrs.
Document download Start date	08/11/2022, 11.30 Hrs.
Document download end date	07/12/2022, 12.30 Hrs.
Seek Clarification Start Date	08/11/2022, 11.00 Hrs.
Seek Clarification End Date	07/12/2022, 12.30 Hrs.
Bid Submission Start Date	08/11/2022, 15.30 Hrs.
Bid Submission End date	07/12/2022, 15.00 Hrs.
Pre-bid conference (in office)	11/11/2022, 11.00 Hrs.