



प्रवर्तननिदेशालय
DIRECTORATE OF ENFORCEMENT
राजस्वविभाग, वित्तमंत्रालय
Department of Revenue, Ministry of Finance
भारतसरकार / Government of India
11 वें तल, सत्या वन, हेलमेटसर्कलके निकट, मानव मंदिरके सामने, ड्राइव-इन रोड,
11th Floor, Satya One, Nr. Helmet Circle, Opp. MannvMandir, Drive-in Road,
अहमदाबाद / Ahmedabad - 380 052.
टू. / Tel : (079) 29709373, 29709374 फैक्स/ Fax : (079) 29709394

F.No: D-16/05/AMZO/2018

Dated: 19/03/2019

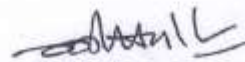
निविदा सूचना संख्या. 01/2019
TENDER NOTICE No. 01/2019

अनुबंध आधार पर कार्यालय के उपयोग के लिए मध्यम आकार की परिचालन वाहन
किराए पर लेना हेतु निविदा नोटिस।

Tender Notice for Hiring of Operational Mid-Size Vehicle for Office use on contract basis -reg.

एक वर्ष की अवधि के लिए प्रवर्तन निदेशालय, अहमदाबाद कार्यालय के लिए अनुबंध आधार पर मध्यम आकार की परिचालन वाहन कार्यालय के उपयोग के लिए किराए पर लेने हेतु मुहरबंद निविदाएं आमंत्रित की जाती हैं।

- नियम और शर्तें अनुलप्रक-II पर संलग्न हैं।
Terms and conditions are enclosed in Annexure-II.
- निविदा दस्तावेजों को जमा करने की अंतिम तिथि 29.03.2019 को 15.00 बजे तक है।
Last date of submitting Tender documents is 29.03.2019 up to 15.00 Hrs.
- निविदा 29.03.2019 को 17.00 बजे खोला जाएगा। इच्छुक निविदाकर्ता / कंपनी / उनके अधिकृत प्रतिनिधि इसमें उपस्थित रह सकते हैं।
Bids will be opened on 29.03.2019 at 17:00 hrs. Interested bidder/Company/ Firm or their authorised representative may attend the same also. Vehicles' services should be started from 01.04.2019.
- निविदा आमंत्रित करने की विस्तृत सूचना प्रवर्तन निदेशालय की साइट- <http://enforcementdirectorate.gov.in> से डाउनलोड की जा सकती है।
The detailed Notice of inviting Tender may be downloaded from the site of Enforcement Directorate- <http://enforcementdirectorate.gov.in>.
- प्रवर्तन निदेशालय, अहमदाबाद कार्यालय निविदाओं की प्राप्ति या खोलने की तारीख स्थगित करने या विस्तार करने का अधिकार रखता है या किसी भी कारण के बिना वापस लेने का अधिकार रखता है।
The O/o Directorate of Enforcement, Ahmedabad reserves the right to postpone/and/or extend the date of receipt/opening of Tenders or to withdraw the same without assigning any reason thereof.
- अधो हस्ताक्षरी किसी भी कारण के बिना किसी भी उद्घरण को स्वीकार या अस्वीकार करने का अधिकार रखते हैं।
The undersigned reserves the right to accept or reject any quotation without assigning any reason.


(Dr. Manish Godara)
Deputy Director

Annexure - I

BID FOR TENDER DATED 19.03.2019

(FOR HIRING OF VEHICLE IN *e/o* THE DIRECTORATE OF ENFORCEMENT, Ahmedabad)

The interested parties are requested to provide the following information along with the quotations:-
(The particulars furnished below must have documentary support with self-attestation)

Sr. No.	Particulars					
1	Name, Address and Telephone no. and Mobile no. of the vendor					
2	AADHAR No. of the vendor/agency					
3	Nature of Business					
4	Income Tax assessment particulars, PAN number					
5	GST Registration Number					
6	Type of vehicles proposed to be provided	Model & Make of the Vehicle	Reg. NO.	Year of Manufacturing	Kilometres run so far	Owner of vehicle
		Swift Dzire				
		Toyota Etios				
		Honda Amaze				
7	Number of vehicle owned with details along with proof of ownership					
8	Details of hiring contract (existing/previous) with any of central government offices, if any, i) Names and address of the parties to whom vehicle was given on hire ii) Period for which the vehicle was hired out iii) Number of vehicles given on hire.					

2). Rate per Vehicle (Exclusive of Tax):

Sr. No.	Category of Vehicle	Rate for first 2400 Kms (in Rs.)	Extra Km charges beyond 2400 Kms in Rs. for Per KM	Extra Hours charges beyond 12 hours in Rs. For per hours
1	Swift Dzire			
2	Toyota Etios			
3	Honda Amaze			

Signature
Name of Authorised Signatory, Seal/Stamp

Annexure - II

TERMS AND CONDITIONS OF TENDER NOTICE No. 01/2019

- I) The Directorate of Enforcement, Ahmedabad propose to hire Five (5) vehicles on monthly hire basis for One year on the following terms and condition :
- i) 25-26 days (i.e. six days week) a month @ 12 Hours per day, maximum 2,400 Kms in a month.
 - ii) If exceeds the above limit, extra charges payment as per agreement will be made. The rates for this to be mentioned in the quotation.
 - iii) The hired vehicle shall be used within the jurisdiction of this office which primarily includes State of Gujarat and Madhya Pradesh as and when required.

Limited tenders in sealed envelopes are invited for the above and on behalf of the President of India for eligible, experienced and reputed service providers.

II) While quoting every Service provider should specifically note that:-

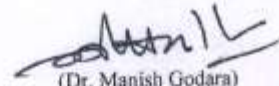
- a) The monthly charges payable shall be all inclusive i.e. driver, fuel, maintenance, cleanliness, repairs, insurance charges etc. and any other incidental expenses.
- b) On acceptance of quotation, the copy of the registration certificate of the vehicle and the particulars of driver shall be submitted to this office. The driver should have valid driving license without any adverse records and with clear antecedents. Drivers should be conversant with the routes in Ahmedabad. As far as possible the same vehicle and driver shall be deployed continuously. Driver should be easily available during working hours and should preferably be provided with a cell phone in working condition for which no separate payment will be made by the O/o Directorate of Enforcement, Ahmedabad and should preferably reside in a radius of 5 KMs from office. Further relevant documents such as RC/TC books, comprehensive Insurance policy etc, should be furnished to the Office so that they can be verified before the assignment of the agreement.
- c) A log book specifying daily reporting and relieving time as well as daily opening and closing meter reading shall be maintained for each vehicle. The Service provider shall provide a copy of logbook along with the remarks, if any of the officers/departments to whom the vehicles have been assigned along with the bill.
- d) In case of break down, alternate arrangements have to be provided by the service provider immediately.
- e) Payment shall be made only on monthly basis and on receipt of the bill after rendering satisfactory service. NO interest is payable on delay of payment, if at all occurs.

- f) Interested tour operators/tour and travel agencies may also submit details of organization to which they extended similar services in the recent past as well as at present. They should provide their (G S T) Registration Certificate Number in their tender documents.
- g) The new vehicle will be given first preference. The rate quoted should be for commercially registered vehicles only. The year of registration of the vehicle offered should not be prior to year 2017. All the vehicle should be without any accident history. All the vehicles should possess excellent, neat exterior and interior and should be in good running condition, which they shall be so maintained during the period of hire.
- h) Two month prior notice should be given for termination of contract. However this office reserves the rights to terminate the contract without giving any notice/reasons.
- i) This department will not be held responsible for any damage to the vehicle or occurrence of any untoward incident etc.
- j) Work discipline should be maintained by the staff of the service provider.
- k) The vehicle shall be provided on any day including Saturday, Sunday and Holidays, if required by the Department. Service provider should have arrangements for establishing contact and providing service round the clock.
- l) The department will not be under any obligation, legal or otherwise to provide employment to any of the personnel of the service provider during or after the expiry of the hire period. The department recognize no employer-employee relation between the Department and the personnel deployed by the service provider. The Department shall not be responsible financially or otherwise for any damage to the vehicle or any injury to the driver or person deployed by the service provider during the course of hire.
- m) Any person who is in government service or an employee of the Department should not be a partner directly or indirectly with the service provider.
- n) The driver must observe all the etiquette and protocol while performing their duties. He must be neatly dressed, should wear preferably proper uniform and must carry a mobile phone in working condition, for which no separate payment shall be made by the Directorate of Enforcement, Ahmedabad.
- o) The driver should always remain with the vehicle during the entire period of duty. In case of any relaxation regarding the same, he should seek permission of the concerned officers.

- p) In case of any dispute of any kind and in any respect whatsoever, the decision of Deputy Director, O/o Directorate of Enforcement, Ahmedabad shall be final and binding on the vendor.
- q) Office Emblem/Logo/Govt. of India should not be displayed on the vehicle when not used by the officers.
- r) If any of the terms and condition mentioned above are not followed by the Contractor, penalty will be applicable for such violations.

III) Mode of Submission of bids:-

- a. Quotation in sealed envelopes superimposed with words. "QUOTATION FOR HIRING OF VEHICLE" addressed to the Joint Director, Directorate of Enforcement, Ministry of Finance, 11th floor, "Satya One", opp. Manav Mandir, near Helmet Circle, Drive in road, Memnagar, Ahmedabad-380052, Shall be Submitted before 29.03.2019 15.00 hrs. The tender conditions and Bid format will be available at the above address and Enforcement Directorate's Website.
- b. Bids received later than the stipulated date will not be considered under any circumstances. This office reserves the right to accept or reject any tender, even the lowest one, without assigning any reasons thereof. Quotation for hiring a vehicle should reach this office on or before 29.03.2019 by 15:00 Hours and the sealed envelopes therein shall be opened on 29.03.2019 at 17:00 Hours. The parties who wish to be present at the time of opening of tenders can present themselves or their authorized representative with an authority letter for the said purpose.



(Dr. Manish Godara)
DEPUTY DIRECTOR

Directorate of Enforcement, Ahmedabad.